



NATIONAL SERVICE SCHEME

Ministry of Youth Affairs & Sports, Govt. of India

PATNA UNIVERSITY

PATNA - 800005



Ref. NSS/PV/93/25

Date 20/08/25

NOTICE FOR

Quotation for Supply of NSS Uniforms and Materials

S.No.	Item name	Item description	Quantity (no.)
01	Badge for volunteers	Mount badge 44mm Plastic Mounted Badge with Digital Printing with University Name	4500
02	Cap for volunteers	Double color Digital printing cap with adjustable welcro strap	2000
03	Dairy for volunteers	Pocket Diary 64 Pages Single Color with Multicolor Art Card Cover with University Name & Logo	4500
04	Sash for volunteers	Plain Satin strap with NSS, Patna University print	2000
05	Cap for Programme Officers	Sandwich cap with printing logo and designation	25
06	Badge for Programme Officers	Badge Acrylic Name Badge with Digital Printing	25
07	Dairy for programme officers	PO diary Hand Diary 128 Pages Single Color with Multicolor Art Card Cover	25

Note:

1. Scope of Work:

- The successful bidder shall supply NSS uniforms and materials as per the specifications provided in the tender document.
- The supply shall include all items listed in the Bill of Quantities (BoQ) or tender schedule.

c. Quotation for above mentioned item should reach the office of undersigned in a sealed envelope by 26/8/25.

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20/8/2025
Programme Officer
N.S.S. Patna University



2. Eligibility Criteria:

- The bidder must be a registered firm/entity with valid GST registration.
- Vendors must have proper experience in the supply of uniforms, textiles, or similar goods to Government Departments / Educational Institutions. Proof of previous work orders or performance certificates must be submitted.
- The successful vendor must have a minimum annual turnover of ₹2 Crore in any of the last three financial years. Certified copies of audited financial statements or turnover certificates from a Chartered Accountant must be submitted.
- Vendors must possess a valid Udyam Registration / Udyog Aadhaar or MSME Certificate* and submit a copy along with the tender.

3. Submission of Tender: *Quotation*

- Quotation.* Tenders must be submitted in a sealed envelope, clearly super-scribed "Tender for Supply of NSS Uniforms and Materials".
- Late or incomplete tenders shall be summarily rejected.

4. Rates & Taxes:

- Rates must be quoted inclusive of all applicable taxes, transportation, and delivery charges.
- Any correction/overwriting in the tender document must be duly signed by the authorized signatory.

5. Sample Approval:

- Samples of uniforms and materials must be submitted along with the tender for approval.
- Supply will be accepted only if it matches the approved sample and specifications.

6. Delivery Schedule:

- Delivery of all items must be completed within the stipulated period from the date of purchase order.
- Delayed supply may attract penalties as per the discretion of the Tendering Authority.

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7. Payment Terms:

- a. Payment shall be released only after successful delivery and verification of items as per approved quality and quantity.
- b. No advance payment shall be made.

8. Penalty for Delay / Defects:

- a. In case of delay in delivery, a penalty up to 1% of the total order value per week may be imposed, subject to a maximum of 5%.
- b. Defective or substandard items will be rejected at the supplier's cost, and replacement must be made within 7 days.

9. Right to Acceptance / Rejection:

- a. The ^{quoting or inviting} Tendering Authority reserves the right to accept or reject any or all tenders without assigning any reason.
- b. The decision of the ^{the institution} Tendering Authority shall be final and binding.

10. Dispute Resolution:

- a. Any dispute arising out of this tender process shall fall under the jurisdiction of the local courts where the institution is located.

Suheli
20/8/25
(Prof. Suheli Mehta)
Programme Coordinator
N.S.S. Centre